

## Open call for participants of the foreign professor

**【Title】 Full-time Professor (Business Management)  
(One year Renewable)**

**【Institution】** Okayama Shoka University

**【URL of office】** <https://www.osu.ac.jp/>

**【Office】** General Affairs Office

**【Job Description】**

1. Teaching : Business Management
2. Attendance : 5 days per week, 5 classes in the following class periods :

1: 9:00 - 10:30

2: 10:40 - 12:10

3: 13:00 - 14:30

4: 14:40 - 16:10

5: 16:20 - 17:50

3. Other content:

The making and coordination of the educational curriculum and other work-related content set by Okayama Shoka University.

**【Address】** 2 -10 - 1 Tsushima Kyoumachi Okayama-shi,700-8601

Nearest bus stop : Shodaimae bus stop in Okayama city

**【Starting date】** From April 1, 2021

**【Number of openings】** One

**【Research field】** Business Management

**【Job type】** Professor (Business Management),

**【Employment condition】** Full-time (one year Renewable)

**【Qualification】**

1. Applicants must hold a PhD in a related field, or related qualification.
2. Lecture experience about business management at university level is preferable.
3. Applicants must be able to conduct classes in Japanese to students of various levels of proficiency with sufficient Japanese ability for Non-Japanese applicants (N1 level of Japanese Language proficiency).
4. Understand the school policy and conduct the classes in accordance.
5. Age being from 60 to 65 years old.

**【Compensation Salary】**

According to the university employment regulations.

**【Deadline for application】**

August 31, 2020

**【Application/selection/notification of result/contact information】**

《Documents of application》

- (1) Curriculum Vitae including professional and educational history and list of publications.
- (2) A recent passport sized photograph attached to the CV.
- (3) Copy of certificate of the highest degree earned.

\* Download the prescribed CV and list of publication forms from the following URL.

URL of CV [https://www.osu.ac.jp/wp-content/uploads/2020/08/20200730\\_Curriculum-Vitae.xlsx](https://www.osu.ac.jp/wp-content/uploads/2020/08/20200730_Curriculum-Vitae.xlsx)

URL of list of publication forms [https://www.osu.ac.jp/wp-content/uploads/2020/08/20200730\\_list-of-publication-forms.xlsx](https://www.osu.ac.jp/wp-content/uploads/2020/08/20200730_list-of-publication-forms.xlsx)

\*All the submitted documents will only be used for this application.

《Submitting address of documents》

General Affairs Office, Okayama Shoka University,  
2 -10-1 Tsushima Kyoumachi, Okayama-shi, Okayama, Japan. 700-8601

\*Please write “Application for Foreign teacher (Business Management)”  
in red on the front side of the envelope, and send by registered mail.

\*Application by e-mail will not be accepted.

\*Documents submitted with your application will not be returned, and will be  
discarded once the selection process has been completed.

Academic publications submitted can be returned on request together with post-  
stamped and self-addressed envelope.

《Selection process》

1st screening stage: Review of application forms.

2nd screening stage: Interviews with those who have passed the first stage will be  
held at Okayama Shoka University. The candidate will be required to  
demonstrate a specialty of Business Management in the interview.

3rd stage: On the basis of the results of the above two stages, after consideration  
by the qualification screening committee and personnel committee, the President  
will determine the final appointment.

\*The result will be e-mailed to applicants.

《Contact information》

General Affairs Office, Okayama Shoka University by e-mail as follows.

E-mail: [info-j@po.osu.ac.jp](mailto:info-j@po.osu.ac.jp)

For enquiries by mail, please use the subject heading : “Application for foreign teacher (Business Management)”.

\*We cannot respond to telephone inquiries.