

Okayama Shoka University : Faculty Recruitment, Faculty of Business Administration

Institution title: Okayama Shoka University

Institution URL: <https://www.osu.ac.jp/>

Department name: Department of Business Management

Institution type: Private University

Recruitment details: Full- time, Fixed-term faculty member.

[Work duties upon commencement, job description; job responsibilities]

Education, research and related work related to the Faculty of Business Management

1) Education, research and related work related to Business Management in the field of Business Administration

2) Classes to be taught:

Specialized subjects: Business Administration, Business Management, Organization Theory, Competitive Strategy, Marketing Management, History of Management, Entrepreneurship, Okayama Business Management and related courses

Subjects related to seminars: Study Seminar, First year Student Seminar Class.

3) Other management work related to the Department of Business Management, Faculty of Business Management

Work place address (details of work place etc): Okayama City, Kita Ku, Tsushima Kyomachi 2-10-1, 700-8601

Recruitment personnel (job title, number of recruits etc.): Associate Professor, Lecturer, or Assistant Professor

Timing of appointment (date of hiring; date of arrival) : April 1st 2025

Field of study:

1. Major Category: Social Science; Minor Category: Business Management
2. Major Category: Business Management; Minor Category: other related research

Title of position: Associate Professor, Lecturer, or Assistant Professor

Work conditions:

Full time (fixed period 5 years: April 2025 to March 2030).

*After the expiration of the period, a possibility of a change of status to permanent status may be applied

Work location: Okayama City, Okayama Prefecture

Qualification requirements:

1. A doctoral degree in a related field or similar qualifications
2. Previous teaching experience at a university or similar institution
3. An understanding of the university ethos and who can educate and guide students in school affairs with enthusiasm, originality and ingenuity
4. After employment, reside within Okayama city, or surrounding areas

Working Conditions:

1. Salary is based on university regulations
2. Please refer to earlier sections on terms of employment
3. Working hours are based on university regulations
4. Vacation days are as follows:
 - 1) Saturdays and Sundays
 - 2) Public holidays as stipulated by laws concerning national holidays
 - 3) Year end and New Year holiday (December 29th- January 3rd)
 - 4) Other days as determined by the president of the University
5. Social insurance (health and pension) is covered by the Japan Private School Promotion and Mutual Aid Association, which is covered by employment insurance and industrial accident insurance

Recruitment period

April 11th 2024- June 30th 2024 (fixed)

11. Application, selection, result notification, contact information

(Application documents)

1. Curriculum Vitae, details of research publications
2. Photograph attached to Curriculum Vitae
3. 3-5 copies of major publications or 1 document describing work experience
4. Degree certificate or copy of diploma

*Please download the necessary form in 1 above from the link below:

Curriculum Vitae

https://www.osu.ac.jp/wp-content/uploads/2022/08/20220805_Curriculum-Vitae.xlsx

Educational and Research Publications

https://www.osu.ac.jp/wp-content/uploads/2022/08/20220805_Educational-and-Research-Publications.xlsx

- *All application materials must be A4 sized, horizontal, single-sided and with a clip attached
- *Only application forms downloaded from the above will be considered in the selection process

(Address to which documentation should be sent)

School Affairs Division, Okayama Shoka University, Kita Ku 2-10-1 Tsushima
Kyomachi, Okayama City 700-8601

(Please write in red ink on the envelope “Application documents for teaching application”)

(Selection details, selection method, notification of acceptance or rejection, result notification method)

1. Document review (first screening)
2. Interview and demonstration lesson (second screening)

*Acceptance/rejection decision: Applicants will be directly notified of the decision by mail

*Documents used in the screening process will not be returned. If you wish for research papers or books to be returned, please enclose a stamp-addressed envelope, or a mailing label for cash payment on delivery

(Contact Address)

Email: info-j@po.osu.ac.jp

*If you have any enquiries or would like to contact us, please send an email with the subject line “Recruitment of Faculty members”

*We do not respond to enquiries by telephone